DECLARATION BY PARENTS / GUARDIAN ☐ My/our child & I/we have gone through all the rules & regulations given in the **prospectus & students** / parents quidelines booklet and shall abide by them throughout the child's stay at the school ☐ I/we hereby submit that the date of birth, spellings of name & other details furnished in this form are correct to the best of my/our knowledge & I/we shall not request for any change later on □ I/we understand that the prospectus and guidelines booklet are not a detailed document of rules, regulations & educational programmes. The school reserves the rights to delete or change the contents at any time without prior notice and the same shall be applicable on me/us ☐ I/we shall deposit all the fee on the quarterly basis & shall not claim back any fee/charges once deposited even if my/our child leaves the school or he/she is expelled from the school on disciplinary grounds ☐ I/we understand that the school may revise its fee structure as per the increase in living index or govt policies ☐ I/we further declare that in case of any mishap/accident/illness occurring to my/our ward no legal suit/claim shall be initiated by me/us and I shall bear all the expenses incurred in such a case ☐ In case my/our child is admitted, I/we shall make my/our own arrangement for inoculation against Typhoid, Cholera, Small Pox/Chicken Pox through a nearby doctor ☐ I/we shall keep myself/ourselves abreast of the child's academic progress by visiting the school on the second Saturday of every month or whenever the school feels the need ☐ I shall submit the following documents at the time of admission: 1 TC duly attested by D E O 3 Medical Certificate 2 DOB Certificate 4 Previous Year's Marksheet Parent's Remarks: Mother's Signature Guardian's Signature Father's Signature PRINCIPAL'S APPROVAL FOR OFFICE USE ONLY Admission Granted to class Fees Rs _ Admission No _ Date Class & Sec allotted _ Documents received: 1 DOB Certificate Principal 2 TC/SLC 3 Medical Certificate 4 Marksheet Date 5 Any other document Admission Clerk



(Recognised by Directorate of Education, Delhi & Affiliated to CBSE)

Serial No						
ADMISSION FORM						
Admission No	Academic Session					
Class to which admission is sough	t					
	(USE BLOCK LETTERS)					
Student's Name		Self Attested				
Mother's Name		Recent Photo				
Father's Name						
Date of Birth	Month Year Age Years					
Place of Birth : Village/Town	Sex M	F				
Nationality M	other Tongue					
Blood Group Height	(in cms) Weight (in kgs)					
Category: General/SC/ST/BC						
Physical/Mental ailment, if any	Handicap, if any					
Co-curricular Activities : Sports	Stage					
Any other interest						

S No	Relationship	Qualification	Occupation	Designation & Place of work	Annual Income
1	Mother				
2	Father				
3	Guardian				

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	No Name					С	lass	Year	
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S No	Name				Class		Scho	ol	
Reco	ord of the Previou	us Educatio	on						
Scho	ool Last Attended	Attended Previous		Board Medium of Instruction		Class last attended		% of marks/CGPA	
Darti	culars of the loc	al Guardia	•						
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S No	Particulars Name			Local Gua	ardian 1		Local Guardian 2		
2	Relationship								
	Address								
3	Address		I						
3	Address								
4	Telephone No (wi	th STD code)							
4 5	Telephone No (wi	th STD code)							
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Correspondence Address		
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	Pin	
Tel No		
E-mail		

SCHOOL RULES

- 1. Particulars of a child will remain the same as mentioned in the SLC issued by the previous school according to the CBSE rules
- 2. Throughout his/her stay in the school, a student will be governed by the strict Code of Discipline of the school
- 3. Students' participation in all the functions and activities of the School is compulsory
- 4. All the students shall converse in English on the School Campus
- 5. All the students shall follow the school dress code in letter and in spirit
- 6. Any damage to the school property, caused due to negligence or mischief shall have to be compensated by the defaulter. The quantum of such damage done shall be determined by the Principal for the payment purposes
- 7. Retention of any unauthorized and unlawful material is strictly prohibited on the school campus
- 8. Fine will be imposed on the students for violating the school norms eg. coming to school without wearing the prescribed uniform, not bringing books/notebooks, causing any damage to the school property, coming late, remaining absent, not speaking English, etc.
- 9. An act of indiscipline may lead to expulsion of the child from the school
- 10. Change of section is not permissible in any case
- 11. If a child's name is struck off the school rolls for any reasons and he/she rejoins the school/recreational or sports clubs, etc in an academic year, he/she will have to pay readmission charges along with the fee of gap months.
- 12. The school shall not be responsible for any mishap on account of some natural calamities like earthquake, flood, fire, etc. However, training in disaster management is given regularly
- 13. The school shall not be responsible for any injury received by the student while undertaking any academic or extra curricular activities in or out of the school eg. Practical Exam, Sports, Trips & Tours etc, nor shall it bear any expenses incurred thereupon
- 14. The school rules can be modified at any point during an academic session without any prior information, and these modified rules will be applicable to all old and new admissions
- 15. The school strictly condemns extra coaching, tuition, professional coaching, etc.
- 16. The parents must confirm the reliability of the outside transport provider before arranging transport for their child. The school shall not be responsible for it in any case.
- 17. Any delay in depositing the fee will entail a fine of Rs. 10/- per day for 15 days. Beyond this, it will result in the automatic removal of the student's name from the school rolls
- 18. The school fee does not include any refundable security or insurance
- 19. The school fee will be charged for the entire span of twelve months irrespective of the date of admission to the school
- 20. The school fees are charged for the entire span of twelve months but realized in four quarterly instalments
- 21. All disputes arising out of any clash with the School Authority shall be filed within the territorial jurisdiction of Delhi only

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